

## MINUTES Support Staff College Union Committee

<b>Date:</b> June 6, 2019	<b>Location:</b> C315
<b>Present:</b> David Coward (Chair), Craig MacKenzie, Cathy Torella, Elaine Murray, Marina Tomchak, Kristen Borland, Julie Lawson, Lorelei Price (recorder)	
<b>Regrets:</b> Kristen Borland	<b>Guests:</b> Leanne Jackson, Tanya Drake, Mike Drossos, Vanessa Simard

### Approval of Agenda

The agenda was approved.

### Approval of Previous Minutes

#### Discussion

#### Action

The minutes from Mar. 8, 2019 were approved.

### Business Arising

#### Discussion

#### Action

#### Update on fire and plans going forward

The union wished to thank Christopher Varney for the development and implementation of the Emergency Management Plan that contributed to the frustration-free response to the fire.

#### Investigative Process Mapping

Leanne Jackson, Tanya Drake, Mike Drossos and Vanessa Simard shared the draft Investigative Process Mapping with the union and invited feedback. The map will be rolled out in the fall to managers. One of the purposes of the map was to ensure that there was a no-wrong-door policy for each complainant. As a result of the changes to the complaint and investigative process, updates to the Employee Code of Conduct Procedure are also in progress.

The union was asked to provide feedback regarding the draft process mapping.  
The college will provide updates moving forward.

#### Impact to student-funded positions

The college does not anticipate any impacts to full time support staff student-fee funded positions at this time as a result of legislation allowing students to opt out of some ancillary fees.

#### Manager Reviews

The union communicated that their members would like to conduct regular feedback surveys on their managers.

The college will provide updates moving forward.

#### Section 9.2 – Maintenance of Salary

The college will review the policy.

Deferred to the next meeting.

### Standing Items

#### Discussion

#### Action

<b>Bullying/harassment</b>	No discussion.
<b>New Business</b>	
<b>Discussion</b>	<b>Action</b>
<b>IN CAMERA ITEMS</b>	
<b>Discussion</b>	<b>Action</b>
There were no in camera items.	

***Next Meeting:***

**Sept 20, 2019**