

MINUTES Support Staff College Union Committee

Date: June 1, 2015	Location: C315
Present: Lori Bell (Chair), Craig MacKenzie, Cathy Torella, Elaine Murray, Michele Beaudoin, Monika Murphy, Loralei Price (recorder)	
Regrets: Cathy Torella	Guests:

Approval of Agenda	
The agenda was approved with the addition of one agenda item.	
Approval of Previous Minutes	
Discussion	Action
The minutes from March 19, 2015 were approved.	
Business Arising	
Discussion	Action
No Business Arising items.	
Standing Items	
Discussion	Action
Bullying/harassment	No discussion.
New Business	
Discussion	Action
Guidelines for local agreements The union discussed how local agreements are approved. To ensure consistency and continuity, future local agreements will require the agreement of the whole executive. If a consensus by the executive is not reached, the executive will approach HR to address any concerns before disseminating to the stewards.	
Peoplesoft Finance The union has received feedback from some of its members indicating that support staff are finding the new finance system time consuming. Staff are encouraged to approach their manager and address their concerns. There are also resources available on the intranet including job aids and reference material. Online training is also available.	HR will communicate the feedback to the Finance Transformation Team. Addendum: The feedback was forwarded to the Finance Transformation team. A meeting was scheduled on June 17 for staff designated as a resource for the system as a follow up to the implementation focused on answering questions about the system and reviewing the reports. Notes were taken and key Q & As will be distributed.
Stress Levels of Members The union has received feedback from some members regarding stress levels based on changes within the	

<p>organization. Members are encouraged to discuss their concerns with their managers as well as access resources available including EAP.</p>	
<p>Meeting with President The executive wanted clarification regarding the President's comments that there is more change coming. The committee was not aware of any specific changes, and have to assume that the President was referring to continuous change.</p>	
IN CAMERA ITEMS	
Discussion	Action
<p>There were no in camera items.</p>	

Next Meeting:
July 16, 2015
2 - 3:30 p.m.
C315